



**Meeting:** *TU Dublin SU CLG Board Meeting*  
**Date & Time:** *10<sup>th</sup> February 2023 at 1 pm*  
**Platform:** *Hybrid, via Teams and in person (LH-103)*

<b>Present:</b>	Deiric O'Broin	Chairperson
	Brian Jordan	Director
	Louise Kavanagh	Director
	James Curry	Director
	Jamie O'Neill	Director
	Maria Hegarty	Director
	Samantha Corcoran	Director
	Mel Sexton	Director
	Frank Crummey	Director
	Samantha Balan	Director
	Ciaran Crosbie	Director

<b>In attendance:</b>	Mary Scally	General Manager (GM)
	Caroline Fabry	Operations Executive (OE)
	Philip Monahan	Auditor from Keveny Monahan Ltd
	Shane O'Connor	Auditor from Keveny Monahan Ltd

- The Minutes of the Board meeting held on 12<sup>th</sup> December 2022 were approved as a true and accurate record of that meeting.
- The Directors noted correspondence from the Chair of Student Council.
- The President updated the Board on upcoming campaigns and elections, mid-term reviews of the Officers' team, Partnership Agreement and Funding Agreement with TU Dublin. The President also mentioned the racist attacks that happened on campus and the SU response.
- The General Manager updated the Board on the Advice Centre, visibility on communications channels, ASUA visit, rates of elected Class Reps and work on Alumni network.
- The Board noted that the review of the Risk Register was underway, noted the mid-year review of TU Dublin SU Workplan 2022-2023 and noted that an EGM will need to take place before 1<sup>st</sup> July 2023 to approve the amended CLG Constitution (to reflect changes of the new SU Constitution, as adopted by the student referendum that took place in November 2022).
- An update was given on recent meetings of the Finance, Audit and Risk subcommittee of the Board.
- The Management accounts as at 30<sup>th</sup> January 2023 were presented and approved by the Board.
- The auditors presented the Annual Report and Financial Statements for the year-end 30<sup>th</sup> June 2022, which were deemed approved unanimously by the Board. The auditors will also be invited to present the Annual Report and Financial Statements to the Members of the CLG (AGM to take place on 15<sup>th</sup> March 2023) and to Student Councillors (SC meeting to take place on 18<sup>th</sup> April 2023).
- An update was given on recent meetings of the HR and Remuneration sub-committee of the Board.
- An update was given on recent meetings of the Nominations Committee.
- **Date of next meeting: 14<sup>th</sup> April 2023 at 1 pm in person (LH-103) and online (Teams).**



**Meeting:** *TU Dublin SU CLG Board Meeting*  
**Date & Time:** *14<sup>th</sup> April 2023 at 1 pm*  
**Platform:** *Hybrid, via Teams and in person (LH-103)*

<b>Present:</b>	Deiric O'Broin	Chairperson
	Brian Jordan	Director
	Louise Kavanagh	Director
	James Curry	Director
	Jamie O'Neill	Director
	Maria Hegarty	Director
	Samantha Corcoran	Director
	Frank Crummey	Director
	Samantha Balan	Director
	Ciaran Crosbie	Director

<b>In attendance:</b>	Mary Scally	Interim General Manager (GM)
	Caroline Fabry	Operations Executive (OE)

- The Minutes of the Board meeting held on 10<sup>th</sup> February 20203 were approved as a true and accurate record of that meeting.
- The Directors noted the new Registered Office location (Bradogue, Grangegorman, D07 E3HW).
- The President updated the Board on past elections and upcoming by-elections, last Student Council meeting of this academic year, upcoming campaigns and events (awards and inauguration ceremonies), Partnership Agreement and Funding Agreement with TU Dublin. The President also mentioned the work on assessing the Media Outlet feasibility and the planning of the next academic year.
- The General Manager updated the Board on the Funding Agreement and the Partnership Agreement with TU Dublin, the amount raised for the RAG Charity, the rally against racism and rates of elected Class Reps.
- The Board noted that the review of the Risk Register was underway, noted the reviewed Terms of Reference for the HR & Remuneration sub-committee of the Board.
- An update was given on recent meetings of the Finance, Audit and Risk subcommittee of the Board.
- The Management accounts as at 31<sup>st</sup> March 2023 were presented and approved by the Board.
- An update was given on recent meetings of the HR and Remuneration sub-committee of the Board.
- The Data Protection Policy was reviewed and unanimously approved by the Board.
- An update was given on recent meetings of the Nominations Committee.
- **Date of next special meeting: 26<sup>th</sup> May 2023 at 10 am in person (LH-103) and online (Teams).**



**Meeting:** *TU Dublin SU CLG Special Board Meeting*  
**Date & Time:** *26<sup>th</sup> May 2023 at 10 am*  
**Platform:** *Hybrid, via Teams and in person (LH-103)*

<b>Present:</b>	Deiric O’Broin	Chairperson
	Brian Jordan	Director
	Louise Kavanagh	Director
	James Curry	Director
	Jamie O’Neill	Director
	Maria Hegarty	Director
	Samantha Corcoran	Director
	Frank Crummey	Director
	Samantha Balan	Director
	Ciaran Crosbie	Director
	Mel Sexton	Director

<b>In attendance:</b>	Mary Scally	Interim General Manager (GM)
	Caroline Fabry	Operations Executive (OE)

- The Minutes of the Board meeting held on 14<sup>th</sup> April 20203 were approved as a true and accurate record of that meeting.
- The President updated the Board on the planning of the next academic year and the reflective work over the year, current lobbying activities, and the Inauguration Ceremony.
- The General Manager updated the Board on the Funding Agreement and the Partnership Agreement with TU Dublin, the Student Advice Centre, the development of a Volunteer Policy, and ASUA conference.
- The Board noted that the review of the Risk Register was underway and approved the reviewed Terms of Reference for the GM-Board sub-committee.
- An update was given on recent meetings of the Finance, Audit and Risk subcommittee of the Board.
- An update was given on recent meetings of the HR and Remuneration sub-committee of the Board.
- The following policies and procedures were reviewed and unanimously approved by the Board: whistle-blowing policy, annual leave policy and Time Off in Lieu policy.
- The Board noted the new elected Officers’ post specifications.
- An update was given on recent meetings of the Nominations Committee.
- The Board reviewed the Workplan 2022-2023, assessed the progress of objectives defined during the Strategy Day (11<sup>th</sup> November 2022), defined strategic objectives for 2023-2024, and reflected on how the Board worked during the year.
- **Date of next special meeting: 30<sup>th</sup> June 2023 at 11.30 am in person (LH-103) and online (Teams).**



**Meeting:** *TU Dublin SU CLG Crossover Board Meeting*  
**Date & Time:** *30<sup>th</sup> June 2023 at 11.30 am*  
**Platform:** *Hybrid, via Teams and in person (LH-103)*

<b>Present:</b>	Deiric O’Broin	Chairperson
	Brian Jordan	Director
	Louise Kavanagh	Director
	Jamie O’Neill	Director
	Maria Hegarty	Director
	Samantha Corcoran	Director
	Frank Crummey	Director
	Samantha Balan	Director
	Ciaran Crosbie	Director
	Mel Sexton	Director
<b>In attendance:</b>	Nekesa Khisa	Incoming Director
	Shauna O’Toole	Incoming Director
	Ian Kelly	Incoming Director
	Annabel Biddulph	Incoming Director
	Mary Akinlolu	Incoming Director
	Robert Brennan Bell	Incoming Director
	Mary Scally	Interim General Manager (GM)
	Caroline Fabry	Operations Executive (OE)

- The Minutes of the Board meeting held on 26<sup>th</sup> May 20203 were approved as a true and accurate record of that meeting.
- The President updated the Board on the Tallaght doctor charge, officers’ onboarding, Student Finance Committee, Campus Planning, location of Graduations, and other current lobbying activities (public transport to Blanchardstown campuses, microwaves and canteens, T-Fund, ...).
- The General Manager updated the Board on the Funding Agreement and the Partnership Agreement with TU Dublin, the Re:Union network (launch in September of this former officers’ network), and the new booking system in place for the Student Advice Centre.
- The Board noted the review of the Governance and the Finance and Funding elements of the Risk Register. The Board approved the reviewed Terms of Reference for the three subcommittees of the Board in order to reflect the revised Students’ Union Constitution (Finance, Audit and Risk subcommittee, Human Resources and Remuneration subcommittee and Nominations subcommittee). The Board approved the reviewed Directors’ Code of Conduct and noted the unanimous resolution passed by the Members of the CLG to update the Company Constitution.
- An update was given on recent meetings of the Finance, Audit and Risk subcommittee of the Board.
- The management accounts as at 30<sup>th</sup> April 2023 were presented and approved by the Board.
- The following financial policies and procedures were reviewed and unanimously approved by the Board: Mobile phones policy, expenses policy, advance of wages policy, procurement and contract policy, reserve policy, credit card policy and bank mandates policy.
- An update was given on recent meetings of the HR and Remuneration sub-committee of the Board.

- The reviewed sustainability staffing model was unanimously approved by the Board.
- The following policies and procedures were reviewed and unanimously approved by the Board: health and safety policy, performance evaluation policy and training & development policy.
- An update was given on recent meetings of the Nominations Committee.
- **Date of next meeting: 1<sup>st</sup> September 2023 at 1pm in person (LH-103) and online (Teams).**