



dit students' union

**DRAFT MINUTES**

**Minutes:** DITSU Kevin Street Class Rep Meeting  
**Date:** 03/11/09  
**Time:** 1pm  
**Venue:** Kevin Street  
**Room:** 3008 (Main Building)

*2<sup>nd</sup> Meeting*

**Potential Class Reps:** 185  
**Number of Class Reps Elected to Date:** 95  
**Number of Class Reps Present:** 39 (attached)

**In Attendance:** Graham Hayes, Class Rep Convenor  
Eve Donnelly, SSA/ Class Rep Clerk  
Maura Cunningham, Electoral Commission  
Sean Campbell, VP Services  
Tracey Flinter, President  
Eoin Dunne, DIT Information Systems

**Visitors:** Michelle Glacken, Caroline Kelly, Micahel Reina,  
Eoghan O'Corraigh, Declan Doohan, Clodagh Dunne

**Apologies:** Barry Drake

<b>Minutes:</b> Minutes were proposed by Lina Hacker and seconded by Ciaran Frewen	
	<b>Action Box</b>
<b>Matters Arising:</b> None.	
	<b>Action Box</b>
<b>Correspondence:</b> Jen Jordan, VP Academic & Student Affairs Copy of email attached.	

<p><b>Elections:</b></p> <p>Governing Council – There are 8 positions available for Governing Council. As 8 nominations were received, these students were deemed elected.</p> <p>They are:</p> <ul style="list-style-type: none"> <li>• Barry Drake</li> <li>• Peter Searson</li> <li>• Michelle Glacken</li> <li>• Maeve Breslin</li> <li>• Emma Barr</li> <li>• Clodagh Dunne</li> <li>• Caroline Kelly</li> <li>• Declan Doohan</li> </ul> <p>There was one nomination for each of the following positions. These positions were automatically elected. Each candidate spoke briefly and answered questions.</p> <ul style="list-style-type: none"> <li>• Academic &amp; Student Affairs Sub Committee – Ciaran Frewen</li> <li>• Chief Operations &amp; Communications Sub committee – Peter Searson</li> </ul> <p>An election was held for the position of Facilities Officer. Emma Barr ran unopposed, she spoke briefly and answered questions.</p> <table border="0"> <tr> <td>Total Poll</td> <td style="text-align: right;">39</td> </tr> <tr> <td>Spoilt Votes</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Total Valid Poll</td> <td style="text-align: right;">39</td> </tr> <tr> <td>Yes votes</td> <td style="text-align: right;">35</td> </tr> <tr> <td>No votes</td> <td style="text-align: right;">4</td> </tr> </table> <p>Emma was deemed elected.</p> <p>Nominations were re-opened for the following positions</p> <ul style="list-style-type: none"> <li>• Services &amp; Trading Sub Committee</li> <li>• Communications Officer</li> </ul> <p>The nominations for these positions will close on <b>Tuesday, 11<sup>th</sup> November 2009</b> at <b>5pm</b>.</p> <p>After some discussion the <b>Information Systems Part-Time Officer</b> position was agreed on, nominations are now open and will close on <b>Tuesday, 11<sup>th</sup> November 2009</b> at <b>5pm</b>.</p>	Total Poll	39	Spoilt Votes	0	Total Valid Poll	39	Yes votes	35	No votes	4	<p><b>Action Box</b></p>
Total Poll	39										
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No votes	4										
<p><b>DITSU Issues:</b></p> <p><b>Governing Council</b>  Second Governing Council will be held on <b>Wednesday, 4<sup>th</sup> November 2009</b> on Aungier Street campus, Room 2019.</p>	<p><b>Action Box</b></p>										

<p>Please note that there is Governing Council Training before at 5.30pm, try and make it if at all possible.</p> <p><b>Part-Time Officer Training</b> Monday, 16<sup>th</sup> November 2009, location and time to be decided. It will probably be in the afternoon/early evening.</p>	
<p><b>DIT Issues:</b></p> <p>Paul Dunne, from DIT Information Systems came into to address any of the issues the students have regarding technology.</p> <p><b>4<sup>th</sup> Floor Computer Lab</b> Issues surrounding log-ins, etc. Eoin explained that these labs were not under the IS remit and it was Bio Science that were responsible for their up keep.</p> <p><b>Library</b> Printer computer has been out of commission for months – this is a building maintenance issue, computer is fine but it is the wall socket.</p> <p><b>Printers</b> Eoin explained that before the end of this academic year there should be several remote printers that will allow students to print from their own laptops. A managed print system will also be put in place, which will mean that there will mean that printers will be more readily available to students. There will be a charge for this, but Eoin suggested that each faculty should be able to give students a certain amount of printing credits. This system was used as a pilot scheme last year in Bolton Street and was successful with students and the Students' Union.</p>	<b>Action Box</b>
<p><b>Any Other Business:</b></p> <p>Sean spoke about ongoing issues with Gleeson hall and other facilities issues, he urged any students with ongoing problems to contact himself (<a href="mailto:vpsservices@ditsu.ie">vpsservices@ditsu.ie</a>) or Graham (<a href="mailto:convenor.kst@ditsu.ie">convenor.kst@ditsu.ie</a>) or you can call into the office at anytime.</p> <p>Tracey remind the Class Reps that the feedback forms Q6A (go to lecture) and Q6C (go to year head) forms at the end of terms are very important.</p>	<b>Action Box</b>
<p><b>The meeting concluded at: just after 2pm</b></p>	
<p><b>Date of next meeting:</b></p> <p>Tuesday, 17<sup>th</sup> November 2009</p>	

## **Attendance 3<sup>rd</sup> November 2009**

Adeyemi Akintonde  
Cyril Amah  
Seamus Barcoe  
Emma Barr  
Alan J. Bissell  
Maeve Breslin  
Daniel Burke  
Grainne Byrne  
Chris Cantwell  
Troy Tyson  
Des Bowers  
Kieran Coffey  
Sean Cooney  
Daniel Corrigan  
Lauren Delany  
Fiachra Duffy  
Charlie Farrell  
Emer Farrell  
Emma Fitzmaurice  
Luke Geoghegan  
Alannagh Geraghty  
Lina Hacker  
Simon Hall  
Stephen Howlin  
Ivanka Kamburova  
Fintan Kennedy  
David Lloyd  
David Masterson  
Will McConnell  
Craig McDonnell  
Neill Kenny  
Shane McGee  
Rachel McPhilips  
Orna O'Brien  
Patricia O'connor  
Conor O'Neill  
Raissa Perez  
Nic Roland  
Samuel Semere  
Michael Wardas  
Samuel Olowoyo

12<sup>th</sup> October

Dear Convenor,

We would be grateful if you would raise the awareness with the Class Reps about Programme Committees at your next and subsequent meetings. These committees are required to sit at least once per semester and with student representatives for each year of the programme in attendance. As we are at the half way stage of the semester these meetings should be happening now.

We have circulated the lists of Class Reps to Faculties and Schools and would hope that most have been notified at this stage. In addition we have compiled a list of all the Programme Chairs who are responsible for this activity and perhaps you would encourage any Reps who haven't been contacted to get in touch with these people about the meetings. This document is available on google docs and if you or your Reps have additional or more up to date info please amend. The relevant section from the Quality Enhancement handbook is also available should any one require it and you may wish to add a link to this on the local Class Reps section of the website also.

Please advise your CRM that in addition to the support from you guys that Jen and Mary are also available to help or advise any Class Reps with any Programme Committee queries as required.

Many thanks,

Jen & Mary