



**Minutes: Class Rep Meeting Bolton Street**  
**Date: 20<sup>th</sup> October 2009**  
**Time: 1pm**  
**Venue: Bolton Street**  
**Room: 281**

*2<sup>nd</sup> Meeting*

**Potential Class Reps: 185**

**Number of Class Reps Elected to Date: 93**

**Number of Class Reps Present: 33**

**In Attendance:** Suzann Tutty – Class Rep Convenor  
 Dawn O'Higgins – SSA/ Class Rep Clerk

**Visitors:** Tracey Flinter – President  
 Sean Campbell – Vice President Services and Trading  
 Claire Healy – Student Participation Co-Ordinator

**Apologies:** Simon Donnelly - DT001/3  
 Gavin Hughes – DT024/2  
 Damien Keena - DT001/3  
 Elin Larsson – DT110/1  
 Barry Morgan – DT006/2  
 Simon Ong – DT110/4  
 Daryl Skelly - DT111/3

<p><b>Minutes:</b></p> <p>The minutes were proposed as a true reflection of the meeting held on the 5<sup>th</sup> of October by Ian Fox and seconded by Karl Tobin.</p>	
<p><b>Matters Arising:</b></p> <p>Ciarán Nevin DT022/4 asked for clarification as to whether or not there would be a number of copies of the minutes circulated during Class Rep meetings.        Suzann replied that this would be done for future meetings.        A number of students said that they had not received email notification of the meeting, they were asked to call to the office and confirm their email addresses.</p> <p>Suzann explained that the front door is locked in the evenings because there is no staff on duty at the entrance. It is not an emergency exit because there is a marble staircase.</p>	<p><b>Action Box</b></p>

<p>Suzann also explained to the Class Reps that if lights are being turned off in the evenings and rooms being locked, the head porter needs to be informed. Information needs to include dates and times.</p>	
	<b>Action Box</b>
<p><b>Correspondence:</b></p> <p>Suzann read out a letter from the Electoral Commission re: review of Part Time Officer positions.</p>	
	<b>Action Box</b>
<p><b>Elections:</b></p> <p>Governing Council – There are sixteen positions available for Governing Council. Four nominations were received and as only eleven places had been filled to date, these students were deemed elected. These students were; Siobhan Cronin, Ian Fox, Christine McGowan and Seán Mac an Rí.</p> <p>There were no nominations received for Academic and Student Affairs or Services and Trading sub-committees.</p> <p>There was one nomination received for Chief Operations and Communications sub committee.</p> <p>Ciarán Nevin made a brief speech to the Class Reps and the floor was opened to questions. As there is up to three positions available per site, Ciarán was deemed elected.</p> <p>There was a nomination for Environmental Officer by David Corcoran and a nomination for Facilities/Annex Officer by David Hutchinson. Both students made brief speeches and answered questions. A vote was taken and both students were deemed elected.</p>	
	<b>Action Box</b>
<p><b>DITSU Issues:</b></p> <p>Governing Council – Suzann explained that the next Governing Council will take place on the 4<sup>th</sup> of November. There is only one more place available on Governing Council and Suzann encouraged Class Reps interested to pick up a nomination form from the office.</p> <p>Class Rep Recruitment – Recruitment is ongoing. There are currently 93 reps elected. It is hoped that by obtaining up to date timetables for classes, recruitment will continue positively.</p> <p>Class Rep Training – Suzann commented on what a success the training had been. Everyone learned a lot and had a great time. There were a number of questions about room damage which Tracey responded to.</p> <p>Walk in the Park – The walk was postponed from the 8<sup>th</sup> of October due to the number of events happening in relation to the embargo. The walk will now take place on Thursday 22<sup>nd</sup> of October. Tickets are €10 and this includes buses, lunch and a ticket to the Halloween Ball!! The Halloween Ball is also happening on the 22<sup>nd</sup> of October and tickets are €5 from your SU Office.</p>	

<p>Toast Input – The next issue of toast will be out in the coming weeks. The deadline for submissions is close of business Wednesday 21<sup>st</sup> of October.</p> <p>Embargo Campaign – Tracey explained what took place at the public meeting the previous evening. Talks are continuing in relation to the gym facilities. DIT are working on it. Tracey asked students to voice their concerns about what's happening to their education. She asked them to continue emailing their concerns to the appropriate people in DIT and DITSU. Professor Norton is working towards making significant progress on the issues in the coming weeks.</p> <p>European Health and Safety week – DITSU in conjunction with DIT is holding European Health and Safety week. This will be promoting health and safety within the college and within the home.</p>	
	<b>Action Box</b>
<p><b>DIT Issues:</b></p> <p>Sports Update – Clubs have been reassigned funding so the clubs themselves can employ coaches and not DIT. There are issues with the use of the halls and the pool, as for insurance purposes each coach needs their own public liability insurance. Sports are looking into this.</p>	
	<b>Action Box</b>
<p><b>LPIT Report:</b></p> <p>The LPIT has not met yet this year, therefore there was no report present.</p> <p>Ciarán Nevin DT022/4 emphasised the importance of the two part time positions still available. He encouraged Reps, particularly first years, to get involved.</p>	
	<b>Action Box</b>
<p><b>A.O.B.</b></p> <p>Carlo Selman DT004/2 said that 20-30 people in his class had not yet received their giro for registration and this impacts on their use of facilities. Suzann explained that if you have to repeat an exam your giro is not sent out, you have to get it from registrations. Tracey advised the students to go to the registrations office.</p> <p>Carlo also discussed a problem with a maths lecture. The class have only had the lecture twice so far this semester and are obviously worried about the impact this will have on their education. Livia White DT004/2 is also rep for the class and she stated that she went to see Joe Kindregan and he told her that the lecturer was unavailable due to a personal issue. Suzann asked Livia to email VP Academic and Student Affairs re: this issue.</p> <p>Suzann stressed the importance of each class having their course</p>	

<p>handbook and explained how invaluable this is a resource. Students were encouraged to insist to tutors/year heads/heads of department that they get one of these.</p> <p>Karl Tobin DT101/3 – There are a number of issues with the Architecture studios in Linenhall. There is no wifi in the third year studio. There is no scanner for 2/3<sup>rd</sup> year studio. There are 12 computers for 55 students and only 10 of these computers work. The toilets off the studio are locked. There is no light box and blinds are needed for the windows.</p> <p>Rachel O'Connor DT001/1 – Supposed to have a communications module in Aungier Street, however there has been no classes as yet and the students are expected to be examined on this module.</p> <p>Matt Tebbutt DT105/1 – There is a problem with his class viewing material on webcourses. The lecturers say the material is there however the class can't access it. Suzann advised the group to contact the help desk 3123 and ensure they are registered for the right modules.</p> <p>Seán Campbell Vice President for Services and Training was selected as the candidate to go forward for the potential seat on the Grangegorman Development Agency. Congratulations to Seán.</p>	
<p><b><i>Time meeting concluded: 2pm</i></b></p>	
<p><b><i>Date of next meeting: TBC</i></b></p>	